

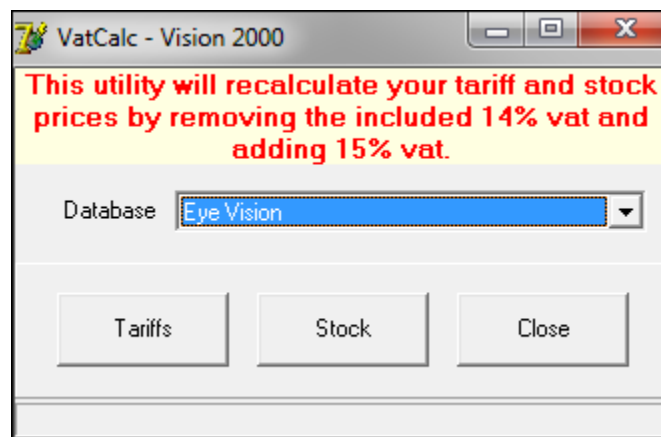
## Steps to increase VAT from 14% to 15%:

### Step 1:

Open our webpage at [www.healthfocus.co.za](http://www.healthfocus.co.za) and download the Vat Calculation program for Vision 2000.

Please save the downloaded file to the normal downloads folder. Once downloaded, run the VatCalcVision.exe program.

**\*\*Please Ensure a backup is made before running the application\*\***



**Step 1** Select your database using the drop down arrow as shown above.

**Step 2** To increase the Vat percentage for tariffs, click the tariffs button.

**Step 3** To increase the Vat percentage for stock, click the stock button

Once completed please confirm that the VAT percentage in the Vision 2000 program has been increased to 15%. To confirm this, go to Utilities | System Defaults. Click the Financial tab and check that the VAT increased to 15%

